

Braswell & Son

EMPLOYMENT APPLICATION

(Must be filled out completely even if attaching resume)

TODAY'S DATE: _____

PERSONAL DATA

Name _____
(Last) (First) (Middle)
Address _____
(Street) (City) (State) (Zip)
Cell Telephone _____ E-Mail _____

Are you able to lift 40 lbs.? (Circle One) YES NO Are you 18 years or older? YES NO
Can you submit verification of legal right to work in the country where you are applying? YES NO
Are you willing to travel, depending on job requirements? YES NO Are you available to work any shift? YES NO

POSITION DATA

Position Applying For _____
Date of Availability _____
Salary Range _____

How were you referred to us? Advertisement Internet Employee (Name: _____) Job Fair College Other
Type of Employment: Please check box(s) as appropriate: Full-Time Part-Time Temporary

Have you ever been convicted of a crime? YES NO
Please describe:

Note: An affirmative response to this question will not necessarily disqualify an applicant from employment.

EDUCATION/TRAINING

List below your education background, including high school, all colleges, trade and military service schools.

	Location: City & State	Major	Graduated	Degree
_____	_____	_____	<input type="checkbox"/> YES <input type="checkbox"/> NO	_____
High School	_____	_____	<input type="checkbox"/> YES <input type="checkbox"/> NO	_____
College/University	_____	_____	<input type="checkbox"/> YES <input type="checkbox"/> NO	_____

Vocational and/or Professional Information (i.e. research projects, publications, seminars, job related hobbies, volunteer work)
Note: Do not list courses taken towards a degree or diploma.

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EMPLOYMENT HISTORY

Please list your job history for the past seven years in chronological order. You may attach a resume, but provide this information as well. (May include any verified work performed on a volunteer basis.)

Company Name (most recent or present employer)	Type of Business	Telephone	Dates of Employment
Address (Street, City, State, Zip Code)			Starting Base Salary
Your Job Title	Supervisor Name and Title		Final Base Salary
Reason you left or are considering leaving:			Bonuses & Additional Compensation
May we contact your present employer? <input type="checkbox"/> YES <input type="checkbox"/> NO			
Your duties (describe)			

Company Name	Type of Business	Telephone	Dates of Employment
Address (Street, City, State, Zip Code)			Starting Base Salary
Your Job Title	Supervisor Name and Title		Final Base Salary
Reason you left or are considering leaving:			Bonuses & Additional Compensation
Your duties (describe)			

Company Name	Type of Business	Telephone	Dates of Employment
Address (Street, City, State, Zip Code)			Starting Base Salary
Your Job Title	Supervisor Name and Title		Final Base Salary
Reason you left or are considering leaving:			Bonuses & Additional Compensation
Your duties (describe)			

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REFERENCES

Please list three people best qualified to comment on your experience and/or educational background. Do not include relatives or personal references. Include at least two managers or supervisors from within the past five years.

1.

Name	Business Relationship (i.e., manager, customer)	Company Name	
Address	City	State	Telephone

2.

Name	Business Relationship (i.e., manager, customer)	Company Name	
Address	City	State	Telephone

3.

Name	Business Relationship (i.e., manager, customer)	Company Name	
Address	City	State	Telephone

I certify that the information provided in this application and all other supporting documents is accurate. I understand that the withholding of information or the giving of false information on this application and all other supporting documents will result in a refusal to hire or in disciplinary action up to and including my termination of employment.

In connection with my application for and/or continued employment, I understand that consumer reports or investigative consumer reports that may contain public record information may be requested or made on me including consumer credit, criminal records, police records, driving records, education, prior employment, and other information. This includes those records maintained by any Federal, State, local or other public and/or private organizations. This is for the purpose of confirming the information in my application, resume, or other supporting documentation and/or obtaining other information that may be material to my qualifications for employment.

I hereby grant permission to any person, firm or corporation to release to the company or its representatives any and all information regarding my past work or employment and my background. I waive any and all claims I might have with respect to the providing of such information.

I understand that this application is not intended to create a contract, and if I am offered employment by the company, it will be on an at-will basis. This means that either the company or I may terminate the employment relationship at any time for any reason, with or without cause.

I also understand that this application will be kept active for a period of three months. If I have not heard from the company after 3 months and still wish to be considered for employment, I will need to resubmit a new application.

I HAVE READ THE ABOVE PRIOR TO SIGNING THIS APPLICATION.

Signature

Date

Braswell & Son is an equal opportunity employer and will not discriminate in their employment practices or activities based on race, color, national origin, sex, disability, age, religion, ancestry, veteran status or any other legally protected classification.